

APPLICATION FOR REVIEW

Permits, Licenses, Variance Requests, Updates or New Assignments

Application is hereby made to the **Town of Clearmont** in conformity with the requirements of town ordinances for the following described purposes:

- ☐ Building New Structure, Addition, Remodeling, Alterations or Repair
- ☐ Variance Request
- ☐ Annexation or Zoning Change
- ☐ Water and/or Sewer Tap to Town Main Line
- ☐ Mobile Home or Trailer
- ☐ Other: _____

Date of Application: _____

Legal Address of Proposed Project: _____

Lot No. _____ Block No. _____ Addition: _____ Size of Lot: _____

Residential _____ Commercial _____ Industrial _____ Located in Floodplain: Yes No

**** All applications for building and occupancy permits shall be accompanied by plans and specifications, drawn to scale, showing the actual shape and dimensions of the lot to be used and/or built upon; the exact sizes and locations on the lot of buildings and other structures, existing and proposed; the existing and intended use of each building, structure, or part thereof; and such other information as is needed to determine conformance with the provisions of Town of Clearmont ordinances and Town Code. All Construction shall comply with the ordinances of the Town of Clearmont. Town Council will default to Sheridan County regulations if the request is outside the current written ordinances of the Town of Clearmont.**

Description of Project: _____

Project Schedule and Timeline: _____

Special Conditions: _____

Contractor for Project: _____ Address: _____

License No. _____ Phone: _____

Owner of Property: _____ Address: _____

Applicant (if different than owner): _____

Address: _____ Phone: _____

Signature of Applicant: _____

For In-Office Use Only:

Filing Fee Received: Yes No NA Amount Received: _____ Date: _____

Paid by: _____ Receipt # _____

Date Application was reviewed by Town Council: _____

Special Conditions and Instructions from Town Council: _____

This application was approved this _____ day of _____, 20 ____.

Signature: _____ Title: _____

Per Town of Clearmont Code: Title 8 Zoning Regulations: Chapter 2, Section 8-2-1 Enforcement;
Appointment of Officials:

- A. Enforcement: The town official, designated by the governing body as the zoning administrator, shall have the power and duty to enforce the provisions of this title. An appeal from a ruling of the zoning administrator shall be made to the town council.
- B. Zoning Administrator: Until a zoning administrator is appointed, the town council or a designated member thereof shall act as the administrator. (2015 code)