

Clearmont Town Council
Regular Council Meeting
March 17, 2025
6:00 PM

CALL MEETING TO ORDER

The Clearmont Town Council met for a regular meeting at the Clearmont Town Hall, March 17, 2025. Mayor Chris Schock called the meeting to order at 6:00 PM.

ATTENDANCE OF COUNCIL

Council members present were as follows: Mayor Schock, Councilman Haring, Councilwoman Switzer, Councilman Rowe, and Councilman Rohrer. Also present were Pete Bassett, Maintenance and Water Treatment Operator, and Kirstie Auzqui, Town Clerk/Treasurer.

PLEDGE OF ALLEGIANCE

VISITORS

The Town Council Meeting had visitors: Cynthia Vannoy from Sheridan Media, House Rep. Marilyn Connolly, Ernie Miller, Sheridan County Commissioner Holly Jennings, and Sheridan County Commissioner Mike Arzy.

APPROVAL OF CURRENT AGENDA

Clerk Auzqui made amendments to the agenda published on March 12, 2025. Councilwoman Switzer made a motion to approve the Agenda as presented. Motion seconded by Councilman Haring. Motion carried 4-0.

APPROVAL OF MINUTES

Councilwoman Switzer made a motion to approve the February 17, 2025, Regular Meeting minutes. Motion seconded by Councilman Rohrer. Motion carried 4-0, Councilman Haring abstained from the vote due to his absence. Clerk Auzqui asked the present council if they wish to have the minutes printed for the council meeting, which most council prefer to have a printed copy at this time.

REPORT OF TREASURER AND APPROVAL OF BILLS

Reports shared and reviewed: Utility payment report of Past Due and Shut-off Notifications (22 total with 4 partial payments and 18 late or no payment received at all; 7 shut-off notices were given) Summary of Receipts and Deposits, Current Balance Sheet and Profit and Loss Budget vs. Actual for FY 24-25. Clerk Auzqui also presented the council with a snapshot of fund accounts that will need amended with a resolution at the next meeting.

Councilman Rohrer made a motion to approve the February 2025 Claims Paid & Summary of Receipts. Motion seconded by Councilman Haring. Motion carried 4-0.

Councilman Haring made a motion to approve the Claims to be Approved for March 17, 2025. Motion seconded by Councilman Rowe. Motion carried 4-0.

REPORTS OF MAYOR, COUNCIL, CLERK, and MAINTENANCE

Items discussed during the Mayor's Report:

- Chamber Luncheon Post-Legislation Report was given regarding the most recent legislation that was proposed and made into law. It was recommended that we ask Ryan Healey, the town attorney to read and review the new legislation regarding Gun-Free Zones so that we know how to proceed at council meetings and work sessions.
- Clearmont Days 2025 has additional volunteers at the last planning meeting. Town Council members are encouraged to participate.
- Well #3 was reported and discussed as the original option elected at the last council meeting was not completed. The subcontractor and Weston Engineering performed additional air development on the well which created additional failures. The water is turbid again due to this air development. After discussion, Mayor Schock will call the Wy Water

Development Office project manager, Jennifer Russell to ask if the water must meet DEQ and EPA drinking standards in order for the well to be considered complete. Water collected at Well #3 was taken to Pace Analytical for testing. The Town of Clearmont will pay for the cost of the testing requested.

- KL&A Engineering firm is working on the design and plans for the Meade Ave waterline replacement that will cross the US HWY 14-16 and railroad. A meeting with the engineers, WYDOT and town officials will be on Wednesday, March 19th at 2 pm in Buffalo.
- Mayor Schock asked council members to review their personal and work schedules to allow for future budget work sessions. Dates will be selected at the next council meeting April 21st.

Items discussed during the Council and/or Clear Creek Recreation District Report:

- Councilman Rohrer shared with the public and council that the SCSD#3 Greenhouse Ribbon Cutting will be held Tuesday March 18th at 5 pm with refreshments.
- Councilman Rohrer asked if the feral cats could be trapped again and relocated. Some of the relocated cats have returned to Clearmont and his home on Meade Ave. Mayor Schock stated that the removal of feral cats would need to wait until the weather improves.
- Councilman Rowe stated that the Clear Creek Recreation District cannot resurface the gym floor because the construction would require that ADA upgrades be included. He noted that usage continues to increase, and the recreation district will host their Annual Easter Egg Hunt on Saturday April 19th at 10 am.

Items discussed during the Clerk's Report:

- Community News and Announcements were shared including the Greenhouse Ribbon Cutting ceremony and the Historical Center Quilt Show for the month of March.
- Spring and Summer hours for the Town Hall were reviewed. The hours will be shortened.
- The Town has a summer part time employment vacancy in the Maintenance Department.
- Liquor License Renewal Deadline is May 12, 2025.
- Clerk Auzqui reported on her first day of class with the WAMCAT Spring Virtual Training Series. The topics included: Notary Law and Best Practices; Municipal Budget Amendment Process.
- Notifications was also given regarding the new signage required by the Outdoor Recreation Office & Division of State Parks & Trails. The Town of Clearmont received grant monies in the 1980's that requires us to post the signage in the park areas.

Items discussed during the Maintenance Report:

- Pete shared with the council that he will be attending the WARWS conference and Water Operator Training in Casper, April 15 – 18, 2025. Both Pete and the backup operator John Buell will be attending. Water operators are required to remain within 8 hours of the water utility system, thus allowing both of them to attend the conference.

UNFINISHED BUSINESS

- 2nd reading of Ordinance 124-2025 Public Utilities was reviewed, discussed, and amended. Councilman Haring made a motion to approve the ordinance with the amendments as presented. Councilman Rowe seconded the motion. The motion carried 4-0.
- 2nd reading of Ordinance 125-2025 Animal Regulations was reviewed, discussed, and amended. Councilman Haring made a motion to approve the ordinance with the amendments as presented. Councilman Rohrer seconded the motion. The motion carried 4-0.

NEW BUSINESS

- New utility service forms were presented by Clerk Auzqui. After discussion and review, Councilman Haring made a motion to accept all the presented forms except for the Utility Payment Agreement. Councilman Rowe seconded the motion. Motion carried 4-0.
- Clerk and Treasurer Auzqui presented a recommendation for transfer and deposit of funding into the WGIF investment accounts on a regular basis. Clerk Auzqui asked for feedback on how to write the resolution, shall the transfer and purchases in the WGIF be monthly, quarterly, or yearly. After discussion, the council encouraged the transfer to be monthly so that we may stretch our dollar and increase our investments with interest earned. Clerk Auzqui will present the council with a resolution at the April council meeting.

- The WAM Summer Convention where interim topics will be presented is scheduled for June 11-13, 2025, in Cheyenne, WY. Councilman Haring and Rowe expressed interest. Councilman Rohrer will check his calendar. Council needs to confirm their intent to travel with Clerk Auzqui so that reservations can be made. WAM business included:
 - Community Hero Award: Mayor Schock nominated Tom and Julie Weber for all their service to the community. Councilman Rohrer made a motion to accept the nomination for the Community Hero Award. Councilman Haring seconded the motion. Motion carried 5-0.
 - Voting Delegate for WAM: Councilman Haring nominated Mayor Chris Schock, then preceded with a motion to accept the only nomination for the voting delegate. Councilman Rowe seconded the motion. Motion carried 4-0.
 - WAM Resolutions are needed by the next council meeting, so that they may be submitted by the deadline of April 28th. Resolutions permit municipalities the opportunity to participate in creating Legislative policy.
- Mayor Schock nominated Water Operator Pete Bassett as the voting delegate for the spring WARWS conference in Casper. Councilman Rohrer made a motion to accept the nomination and Councilman Haring seconded the motion. Motion carried 5-0.

EXECUTIVE

None was held.

NEXT MEETING

- Regular Council Meeting, April 21, 2025, at 6 PM.

ADJOURNMENT

Councilman Haring made a motion to adjourn at 7:41 PM. Motion seconded by Councilman Rowe. Motion carried 4-0. Meeting adjourned.

Mayor, Chris Schock

Town Clerk, Kirstie Auzqui

Posted at Town Hall, U.S. Post Office, and Clearmont Library: March 19, 2025.