**Regular Meeting Minutes**

# January 17, 2022

# Clearmont Town Council

# 6:00 P.M

**CALL MEETING TO ORDER**

The Clearmont Town Council met for a regular meeting at the Clearmont Town Hall, January 17, 2022. Mayor Greg Rohrer call the Meeting to order at 6:00p.m.

**ATTENDANCE**

Councilor present were as follows: Mayor Rohrer, Councilman Buhr, Councilman Poppenga, and Councilwoman Betz. Also present were Amy Vineyard and Vivian Ramsay, Town Clerk/Treasurer and John Kiser, Maintenance.

Councilwoman Switzer was absent.

**PLEDGE OF ALLEGIANCE**

**VISITORS**

The Town Council Meeting had two visitors, Cynthia Vannoy from Sheridan Media, and Chris Shock.

Cynthia Vannoy had a short interview with Vivian Ramsay and Amy Vineyard pertaining to the town clerk position.

**APPROVAL OF CURRENT AGENDA**

Councilman Poppenga moved to approve the Agenda, seconded by Councilman Buhr. Motion carried.

**APPROVAL OF MINUTES**

Approval of the December 20, 2021 Regular Meeting minutes was tabled until our next meeting due to only one person being present at the December 20th regular meeting and this regular council meeting.

**REPORT OF TREASURE AND APPROVAL OF BILLS**

Beginning balance for December was $273,874.16 with $162,900.18 in checks, $154,576.06 in deposits and an ending balance of $265,550.04.

Councilman Buhr moved to approve the report for the Treasurer and approve the bills. Councilwoman Betz seconded. Motion carried.

**REPORTS OF MAYOR, COUNCIL, CLERK, and MAINTENANCE**

Mayor: Mayor Rohrer thanked Amy Vineyard for her service and welcomed Vivian Ramsay as the new town clerk.

Mayor Rohrer expressed his gratitude for Tom Weber and other volunteers putting up the Christmas lights because Chesbro was unable to. He asked if we should look into giving them gift cards for gratitude. Discussion was held. Councilwoman Betz moved to approve purchasing $100 Sheridan Chamber Bucks for Tom Weber and giving each volunteer $20 gift card donated by Mayor Rohrer. Motion seconded by Councilman Buhr. Motion carried.

Mayor Rohrer discussed the upcoming May election. Discussion was held.

Mayor Rohrer spoke about putting Vivian Ramsay on the town bank account after his surgery heals.

Mayor Rohrer informed the council he was trying to work from home this week.

Mayor Rohrer discussed the letter from IRS. There is a discrepancy between W-2s and 941s in 2020. Discussion was held.

Mayor Rohrer also discussed the WAM Winter Conference in Cheyenne on February 23-25, 2022.

Council: None

Clerk: Amy Vineyard stated QuickBooks and Intuit need to be updated. Discussion was held.

Vivian Ramsay reported the pay period has changed and new ordinance might need to be written up. Chris Shock offered to help look into the ordinance.

 Maintenance: John Kiser stated that he and John Buell are going to attend the Rural Water Spring Training Conference in Casper on April 19-22. He also mentioned Mike Guyer might be interested going as well.

Mr. Kiser stated we might have to put Mike Guyer on payroll and help him get certified if he is interested in the maintenance position. Discussion was held.

Mr. Kiser stated he will be reading meters on January 24, 2022 because of his physical therapy.

Mr. Kiser discussed the Water Well #3 project with the council. Discussion was held.

Mr. Kiser mentioned he would plow the snow instead of asking Sam Olsen if it snows.

**NEW BUSINESS**

Clerk Position: Vivian Ramsay asked if setting new town hall hours from 8:00am-1:00pm on Monday-Thursday would be accepted. Council approved.

**UNFINISHED BUSINESS**

**EXECUTIVE**

**NEXT MEETING** February 21, 2022, 6 p.m.

**ADJOURNMENT**

Councilwoman Betz moved to adjourn at 6:45p.m., seconded by Councilman Buhr. Meeting adjourned.

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Mayor Rohrer Town Clerk, Vivian Ramsay