Clearmont Town Council

**Regular Meeting**

# October 16, 2023

# 6:05 P.M.

**CALL MEETING TO ORDER**

The Clearmont Town Council met for a regular meeting at the Clearmont Town Hall, October 16, 2023. Mayor Chris Schock called the meeting to order at 6:05p.m.

**ATTENDANCE**

Councilor present were as follows: Mayor Schock, Councilman Haring, Councilwoman Switzer, Councilman Buhr, and Councilwoman Betz. Also present were Pete Bassett, Maintenance, and Vivian Ramsay, Town Clerk/Treasurer.

**PLEDGE OF ALLEGIANCE**

**VISITORS**

The Town Council Meeting had four visitors, Carrie Rogaczewski from Sheridan County Conservation District, Cynthia Vannoy from Sheridan Media, Deputy Johnson from Sheridan County Sheriff’s Office, and Olivia Kirkey.

Carrie Rogaczewski presented an update on the waste oil collection tank and asked if the board would renew the agreement.

Councilman Haring moved to make a motion to amend the agenda to move the approval of the oil tank annual lease renewal agreement with Sheridan County Conservation District increased to $300.00 under New Business. Motion seconded by Councilman Buhr. Motion carried 5-0.

**APPROVAL OF CURRENT AGENDA**

Councilwoman Betz made a motion to approve the amended Agenda. Motion seconded by Councilman Haring. Motion carried 5-0.

**APPROVAL OF MINUTES**

Councilwoman Betz moved to approve the September 18, 2023 Regular Meeting minutes. Motion seconded by Councilman Buhr. Motion carried 5-0.

**REPORT OF TREASURER AND APPROVAL OF BILLS**

Vivian Ramsay reported that the beginning balance for September 2023 was $398,232.79 with $15,499.47 in checks, $52,081.04 in deposits and an ending balance of $434,814.36.

Vivian Ramsay presented the bills that were paid in September 2023 and the claims to be paid in October 2023. Councilwoman Betz asked about a reissued check and fund adjustments. Mrs. Ramsay explained the reissued check and the reason for fund adjustments.

Councilwoman Switzer moved to approve the report for the Treasurer and approve September 2023 Bills Paid and October 2023 Claims to be Paid. Motion seconded by Councilman Buhr. Motion carried 5-0.

**REPORTS OF MAYOR, COUNCIL, CLERK, and MAINTENANCE**

Mayor Schock reported that the 5-year repayment plan for DW#226 was accepted by SLIB and he submitted a letter to Ms. Beth Blackwell to lower the loan interest. He also said Jennifer Russell from WWDC would come up to have a meeting with all the engineers at the Town Hall if the new pump doesn’t work.

Mayor Schock stated that the Water St/Clear Creek Ave Waterline Replacement project will be going out for bid in December 2023.

Mayor Schock said the Town has received two applications for the clerk/treasurer position and one more is coming. He will start interviewing the candidates Wednesday and Thursday evening and he asked the council to join the interview.

Council: None.

Clerk: Vivian Ramsay stated her last day with the Town is October 27, 2023.

Mrs. Ramsay reminded the board to take the public officer training at their earliest convenience.

Maintenance: Pete Bassett reported different options for the steel bin. Discussion was held.

**NEW BUSINESS**

Councilwoman Betz moved to approve the $300 appropriation to the renewal agreement for the waste oil tank collection with Sheridan County Conservation District. Motion seconded by Councilwoman Switzer. Motion carried 5-0.

Councilwoman Betz moved to table the approval of purchase of town riding lawn mower. Motion seconded by Councilman Buhr. Motion carried 5-0.

**UNFINISHED BUSINESS**

**EXECUTIVE**

Councilwoman Switzer moved to make a motion to go into Executive session at 6:44 P.M. Motion seconded by Councilman Haring. Morion carried 5-0.

Out of Executive session at 6:57 P.M. Councilwoman Switzer moved to make a motion to hire Shuixian (Vivian) Ramsay as the clerk/treasurer training contractor and the rate is $30.00 an hour. Motion seconded by Councilman Buhr. Motion carried 5-0.

**NEXT MEETING**

Regular Meeting, November 20, 2023 @ 6 P.M.

**ADJOURNMENT**

Councilman Haring moved to adjourn at 6:59 P.M., seconded by Councilwoman Switzer. Motion carried 5-0. Meeting adjourned.

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Mayor, Chris Schock Town Clerk, Vivian Ramsay